

Nevadaworks Dislocated Worker Qualifying Dislocation Date Documentation Guidance NWG 02-19

Purpose: Provide guidance for staff on appropriate documentation requirements for the Qualifying Dislocation Date (QDD) for Dislocated Worker clients.

Definition and Procedures:

- The QDD is the termination or layoff date for an individual who is being enrolled as a Dislocated Worker client.
- The QDD must be within 60 months of the WIOA enrollment date with or without stop-gap employment.
- The QDD (MM/DD/YYYY) must be captured in the Employment section of the EmployNV application as either the “Projected Layoff Date” or the “Actual Layoff Date.”
- The QDD must be an EXACT MATCH (MM/DD/YYYY) to the termination or layoff date on the document that was used for the EmployNV “Dislocated Worker Category” verification.

Dislocated Worker Category:

- **Category 1:** Terminated or laid off, or has received notice of termination or layoff, **and is eligible for or has exhausted entitlements to UC, and is unlikely to return to previous industry or occupation.**
- **Category 2:** Terminated or laid off, or has received notice of termination or layoff, **and has been employed for sufficient duration (based on state policy) to demonstrate workforce attachment, but is not eligible for UC due to insufficient earnings, or the employer is not covered under the state UC law, and is unlikely to return to previous industry or occupation.**
- **Category 3:** Individual is terminated or laid off, or has received notice of termination or layoff, from employment as a result of the **Permanent closure of or substantial layoff** at a plant, facility or enterprise.
- **Category 4:** Individual is **employed** at a facility at which the employer has made a **general announcement that the facility will close**. Enter the date the facility will close (if known) in the Projected Layoff Date below.
- **Category 5:** Individual was **previously self-employed** (including farmers, ranchers and fishermen), but **is unemployed** due to general **economic conditions** in the community of residence or because of **natural disaster**. Record the last date of self-employment in the Actual Layoff Date.
- **Category 6: Displaced Homemaker:** An individual who has been providing **unpaid services to family members** in the home **and has been dependent on the income of another family member but is no longer supported by that income; or is the dependent spouse** of a member of the Armed Forces on active duty and whose **family income is significantly reduced** because of a deployment, or a call or order to active duty, or a permanent change of station, or the service-connected death or disability of the member; **and is unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.**
- **Category 7:** The **spouse of a member of the Armed Forces** on active duty, **and** who has experienced a **loss of employment as a direct result of relocation to accommodate a permanent change in duty station** of such member.
- **Category 8:** The **spouse of a member of the Armed Forces** on active duty and who is **unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment.**
- **Category 12: Dislocated Worker Grant (DWG) eligibility:** Individual does not meet criteria outlined for Dislocated Workers in categories 1 - 8 above, but is an individual that meets **DWG** eligibility outlined under WIOA Title ID National programs, Sec. 170 National dislocated worker grants, relating to Sec 170(b)(1)(A) workers affected by major economic dislocations OR Sec 170(b)(1)(B) workers affected by an emergency or major disaster.
- None of the above. Individual does not meet the definition of Dislocated Worker.

*Verify:

QDD

[[Verify](#) | [Upload](#) | [Link](#)]

✓ Cat 1 or 2: Separation Notice

📄 [Cat 1 or 2: Separation Notice \(application/pdf\)](#)

Projected Layoff Date:

📅 Today

Actual Layoff Date (if date is in the future, please leave empty):

📅 Today

References:

SCP 1.6 Eligibility for Adult and Dislocated Worker Career and Training Activities