

Needs Related Payments Policy Guidance

Purpose:

Provide guidance for staff on the appropriate procedures for identifying Needs Related Payments eligibility, determining appropriate levels of payments, and establishing qualifying documentation.

Definitions:

Needs Related Payments are a type of Supportive Service authorized by WIOA Sec. 134 (d)(3) and Title 20 Code of Federal Regulations (CFR) §680.930-970. However, unlike other supportive services, a participant **must be enrolled in training** to qualify for Needs Related Payments and the **financial assistance is payable directly to participants** for the purpose of enabling them to participate in that training. Needs Related Payments may be provided when deemed necessary and reasonable for unemployed participants who are enrolled in training services. All other funding sources must first be exhausted, and services may not be duplicated when available from other sources. Needs Related Payments may include, but are not limited to, a weekly stipend to cover living expenses while in training.

Equivalent Period in the policy language refers to the period of time over which Unemployment Insurance (UI) benefits may be paid. Those not eligible for UI benefits may be paid over a period of time that is less than or equal to that of a UI recipient.

Unemployed Participant in the context of this policy refers to a participant who is without a job and who wants and is available for work.

Required Documentation:

Proof of unemployment may include a copy of an employment contract, employment termination documentation, UI records or self-attestation.

Proof that a participant has not qualified for UI, or ceased qualifying for UI may include a copy of UI records (determination of UI non-eligibility, record of exhaustion of UI benefits) or self-attestation.

Proof that a participant has been accepted into a program of training services that starts within 30 days must be documented by Training Provider.

Proof that a participant is currently participating in a program of training services must be documented by Training Provider.

Proof that a participant has not qualified for a Trade Readjustment Allowance under the Trade Adjustment Assistance (TAA) program, or ceased qualifying for a Trade Readjustment Allowance under TAA, may include a copy of TAA records (determination of TAA non-eligibility, record of exhaustion of TAA benefits) or self-attestation.

Proof of the weekly unemployment compensation benefits received must be determined by a record of UI benefits.

Proof that the participant is enrolled in a program of training services by the end of the 13th week after the most recent layoff that resulted in a determination of the worker's eligibility as a dislocated worker, or if later, by the end of the 8th week after the worker is informed that a short-term layoff will exceed 6 months must be documented by Training Provider.

MIS Requirements:

Case notes must be entered that support the necessity and allowability of the Needs Related Payments and all required documentation must be uploaded.

References:

WIOA Section 3(61)

WIOA Section 134(c)(3)

WIOA Section 134(d)(3)

TEGL 19-16

TEGL 21-16

Title 20 CFR Part 680.930-680.970

SCP 1.15 Adult/Dislocated Worker Support Services & Needs Related Payments

SCP 2.5 Youth-Support Services, Needs Related Payment, Incentive Payments

Nevadaworks Supportive Services Policy NWP-3601

Nevadaworks Needs Related Payments Policy NWP-3602

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