



Coordinating Workforce Development for Northern Nevada

Nevadaworks Executive Committee Meeting

Wednesday, August 17, 2022

Nevadaworks Office

639 Isbell Rd, Suite 420

Reno, NV 89509

Minutes

- 1. Call to Order:** Kevin Landry called the meeting to order at 3:33 pm.

Nevadaworks Executive Committee Members Present: Theresa Auld, Jim French, Kevin Landry, Austin Osborne, Thoran Towler

Nevadaworks Executive Committee Members Absent: Jeanne Herman

Staff Present: Milt Stewart, and Beth Wicks

Guests: Kara Abe (DETR), Janiese Clyne (DETR), Karlene Johnson (DETR)

A quorum of the Nevadaworks Executive Committee was determined present.

- 2. Public Comment:** None.
- 3. June 23, 2022, Nevadaworks Executive Committee Minutes:** *Theresa Auld made a motion to approve the June 23, 2022, Nevadaworks Executive Committee Meeting Minutes and Austin Osborne seconded. The motion passed unanimously.*
- 4. Nevadaworks Personnel Policies:** Milt Stewart explained that the Nevadaworks Personnel Policies had not been updated since October 13, 2017, and there are some parts that need to be updated to allow for increased operational efficiencies in addition to other minor changes. Milt went over the proposed changes by each section and then answered questions. After much discussion, a motion was made. *Jim French made a motion to approve the changes to the Personnel Policies per Milt Stewart's recording of the changes from the discussion and Thoran Towler seconded. The motion passed unanimously.*
- 5. Nevadaworks Strategic Planning:** Milt Stewart stated that at the June 10, 2022 Nevadaworks Board Meeting, it was discussed that the Nevadaworks Mission Statement should be shortened to remove "the" after the word "fulfilling". The revised Nevadaworks Mission Statement reads "Provide the best workforce solutions fulfilling needs of employers and job seekers". Any change to the mission statement should be voted on and recorded in meeting minutes. Milt asked for a vote on the change to the mission statement for the records. *Jim French made a motion to approve removing "the" after the word "fulfilling" in the Nevadaworks Mission Statement and Thoran Towler seconded. The motion passed unanimously.*



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6. **Program Year 2022 Budget:** Beth Wicks stated that Nevadaworks has received additional funding from the State of Nevada – DETR for Incumber Worker Training and from the U.S. Department of Commerce for the Good Jobs Challenge Grant. Nevadaworks also received a no cost extension to 6.30.23 for the National Dislocated Worker – Disaster Recovery Grant. Nevadaworks has not yet received an extension to the National Dislocated Worker – Employment Recovery Grant (NDWG-ER), therefore 2 budgets have been submitted for approval. The Revised Program Year 2022 Budget and the Alternate Program Year 2022 Budget. The Alternate Budget includes the NDWG-ER no cost extension for a full year. *Jim French made a motion to approve the Revised Program Year 2022 Budget and the Revised Program Year 2022 Alternate Budget as submitted and Thoran Towler seconded. Kevin Landry abstained. The motion passed unanimously.*
7. **Public Comment:** None.
8. **Adjournment:** Kevin Landry adjourned the meeting at 4:45 pm.

DRAFT