



Coordinating Workforce Development for Northern Nevada

Nevadaworks Board Meeting

Friday, February 11, 2022

Tamarack Casino

13101 South Virginia Street

Reno, NV 89511

### Minutes

1. **Call to Order:** Cheri Hill, Chair, called the meeting to order at 9:01 am.  
**Nevadaworks Council Members Present:** Theresa Auld, Alan Darney, Cheri Hill, Angela Holt, Scott Jolcover, Kevin Landry, Leslie Mix, Lynda Parven, Ken Pierson, Dana Ryan, Michelle Sanchez-Bickley, Chuck Sweeney, Thoran Towler  
**Nevadaworks Council Members Absent:** Nancy McCormick, Harry Mowrey  
**Local Elected Officials Present:** Cliff Eklund, Jim French, Jeanne Herman, Vida Keller, Austin Osborne, Curtis Schlepp, Mike Sharkozy  
**Local Elected Officials Absent:** Art Clark, John Engels, Richard Howe, Greg Koenig, Heidi Lusby-Angvick, Maurice White  
*A quorum of both Council and the LEO's was determined present.*  
**Guests Present:** Kara Abe (DETR), Christopher Robison (DETR), John Parel (DETR), Kimberly Jadidi (DETR), Julie Frost (DETR), Stephanie Wallace (DETR), Cynthia Kendall (DETR), Denise Castle (JOIN, Inc.), Brandy Thomson (JOIN, Inc), Birdella Goffinet (KRA), Joseph Seymour (KRA), Jonathan Overall (KRA), Adrienne Santiago (NNLC), Linda Gonzalez (NNLC), Jessica Mahon (CSA), Erik Schoen (CCI), Kallie Day (CCI), Whitney Pomi (AHEC), Rena Drake (New Horizons), Jeff Peek (CLA), Terra Hamblin (UNR CASAT), Noel Woods (DOL), Kara Harris (EDAWN)  
**Staff Present:** Lynda Crawford, Linda Devon, Matthew Kennard, Milt Stewart, Beth Wicks
2. **Public Comment:** None
3. **Matters of the Board:** None
4. **Board Member Introductions:** Board Members stated their name and the organization they represent.
5. **Board Meeting Minutes from October 8, 2022:** *Motion to approve the October 8, 2022, Board Meeting Minutes was made by Jeanne Herman. Kevin Landry seconded the motion. The motion was unanimously approved.*
6. **Audit Workgroup Meeting Report:** Beth Wicks stated that the Audit Workgroup met on December 9, 2021 and discussed the Audited Financial Statements for the year ending June 30, 2021. After some discussion the Workgroup recommended that the Nevadaworks Board vote to accept the Audited Financial Statements for June 30, 2021. The Workgroup agreed that Nevadaworks should continue the CLA contract for another year.
7. **Audit Presentation:** Jeff Peek, Principal at CLA (CliftonLarsonAllen LLP) gave a presentation on the Audited Financial Statements for year ending June 30, 2021. Jeff highlighted some new accounting standards which changed the presentation on a few pages and noted that the audit resulted in no findings. *Scott Jolcover made a motion to accept the Audited Financial Statements for year ending June 30, 2021. Kevin Landry seconded the motion. The motion was unanimously approved.*
8. **Nevadaworks Youth Council Report:** Leslie Mix reported that the Youth Council met on December 21, 2021, to discuss the current Nevadaworks policy around the age for enrollment of Out-of-School Youth. After some

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discussion, the Youth Council recommended lowering the age of Out-of-School Youth eligibility to include 16-year-olds with a high school diploma or its equivalent.

9. **Nevadaworks Policy Committee Report:** Cheri Hill stated that the Nevadaworks Policy Committee met on January 10, 2022, to discuss revisions to three Nevadaworks policies. After much discussion the Policy Committee recommends the revisions as noted below:
  - a. **Nevadaworks On-the-Job Training Policy (NWP-3501):** The proposed policy revisions are to remove the 20% employee limitation for OJT employers. The policy has had state-imposed restrictions on employer staffing levels in OJT contracts per program year removed based on changes approved by the Governor's Workforce Development Board and made to Nevada State Compliance Policy 1.14 to be in alignment with WIOA federal regulations. *Alan Darney made a motion to approve the On-the-Job Training Policy (NWP-3501) as presented. Cliff Eklund seconded the motion. The motion was unanimously approved.*
  - b. **Nevadaworks WIOA Out-of-School Youth Eligibility Requirements Policy (NWP-2101):** The proposed policy revisions are the expansion of eligibility to include 16-year-old individuals with a high school diploma or equivalent and who meet all other eligibility requirements. There were also some additional changes for clarification and to improve readability. *Kevin Landry made a motion to approve the Out-of-School Youth Eligibility Requirements Policy (NDP-2101) as presented. Leslie Mix seconded the motion. The motion was unanimously approved.*
  - c. **Nevadaworks Grievance Policy (NWP-4904):** The proposed policy revisions are to create separate hearing processes based on the nature of the grievance. There are also some additional changes for clarification and to improve readability. After much discussion, *Cliff Eklund made a motion to continue the conversation at another meeting after the Nevadaworks Local Elected Officials had time to review and discuss the changes to the Nevadaworks Grievance Policy (NWP-4904). Kevin Landry seconded the motion. The motion was unanimously approved.*
10. **Nevadaworks One-Stop Center Certification Process:** Cheri Hill lead a discussion about creating a standing committee to develop the Nevadaworks One-Stop Center Certification process. After much discussion, it was decided that Milt Stewart, CEO, would come back to the Board with recommendations with the goal of improving the center. The recommended improvements would then be incorporated into future Request for Proposals.
11. **Performance Report:** Milt Stewart, CEO, gave a presentation that showed Nevadaworks is currently meeting or exceeding the US Department of Labor Performance Measures.
12. **CEO Report:** Milt Stewart, CEO, updated the Board on Nevadaworks Newsletter, ACT Work Ready Communities Project, National Dislocated Worker Contracts, and the Good Jobs Challenge Grant Application.
13. **DETR Research and Analysis Update:** Christopher Robinson, Supervising Economist, Research and Analysis Bureau at the State of Nevada, gave a presentation on the status of the economy in Northern Nevada and answered questions.
14. **Workforce Discussion:** Cheri Hill gave a summary of the Nevadaworks Strategic Planning Meeting held on Thursday, February 10, 2022. After some discussion, the Board asked Milt Stewart set up a follow up Strategic Planning Meeting to continue the vision and goals discussion with possible action items.
15. **Public Comment:** None
16. **Next Meeting:** Friday, June 10, 2022, at TMCC Dandini Campus, Red Mountain Building, Room 256
17. **Adjournment:** Cheri Hill adjourned the meeting at 11:58 am.

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