

Evaluation Guidelines and Ranking Sheet for Audit Services

Applicant \_\_\_\_\_

Date \_\_\_\_\_

Reviewer \_\_\_\_\_

Comments

Rank 0-5

Profile of the Proposer

Did the proposal provide a clear and concise description of the organization, staff structure, accounting and audit activities and expertise available for the provision of the services requested?		
---	--	--

Summary of Proposer's Qualifications

Did the proposal identify the professional qualifications of all staff and supervisory personnel to be assigned to the audit services requested. The proposal identifies auditing experience similar to the type of audit requested with appropriate references?		
--	--	--

Presentation, Clarity, Understanding of the Services to be Provided

Was the presentation of the proposal and clarity of the work plan, including the timeline, consistent with and supports the overall understanding of the services to be provided? Did the proposal identify sufficient resources to ensure completion of the audit services within the guidelines and requirements of Nevadaworks?		
---	--	--

Subtotal Score	
----------------	--

Cost of Audit Services

Did the proposal identify the all inclusive fee for audit services with sufficient detail to support the fee requested, including timeline, number of hours to be dedicated by assigned staff, and the amount of assistance to be provided or required of Nevadaworks staff?		
--	--	--

TOTAL SCORE	
-------------	--